

Aloha Parents and Guardians,

Here's a quick guide to help you stay on top of key school requirements and procedures for the year. Please review the reminders below to ensure your daughter's smooth day-to-day experience at La Pietra – Hawai'i School for Girls.

**Magnus Health Requirements:**

- Please submit by **July 14, 2025**.
- Access Magnus Health via Blackbaud in the Resources tab.

**Attendance Reminders:**

- For a day-of absence, tardy, or early dismissal, please report it **before 8:30 a.m.** to [attendance@lapietra.edu](mailto:attendance@lapietra.edu) or 808-922-2744.
  - If a student is marked absent without parent/guardian notification, the office will call/email to follow up.
  - Students are expected to email their teachers about the missed work/lessons.
  - 3 consecutive days of reported illness will require a doctor's note to return to school.
  - Students must sign in at the front office if tardy or coming to school late and must sign out if leaving early for an appointment or family matter. Parents/guardians may also sign out their daughter. Please report this in advance.
- If a trip is planned, please complete the [Student Travel Notification](#) form.
  - Ms. Han will notify your daughter's teachers and assist with getting missed work and lessons arranged.