

# Welcome to La Pietra – New Student Checklist

We're looking forward to a great 2019-2020 school year. To help you get started with making the school year successful, here is a list of things to do and plan. If you have any questions, please contact us at (808) 922-2744 or [info@lapietra.edu](mailto:info@lapietra.edu).

COMPLETE THE FOLLOWING FORMS AND SUBMIT PRIOR TO JULY 31, 2019:

- Submit Student Health Form 14. This form is required by the Hawaii State Department of Health. Helpful tip: Contact your doctor soon to schedule an appointment or if your child recently had an annual exam, request that your doctor complete the health forms. ***Required for all new students to La Pietra.***
- Submit TB (tuberculin) test and obtain results prior to Tuesday, August 6, 2019. ***Required for all new students.***
- Complete the Physical Examination for Athletes form. For all student-athletes in grades 6-12 who plan to participate on any La Pietra, Pac-5 or CSAL team.
- Complete the ImPACT form and Pre-Test Concussion Worksheet, if participating in sports for grades 7-12.
- Complete the online forms: 2019-2020 Authorization Form and Laptop Agreement.

REQUEST STUDENT RECORDS TO BE RELEASED TO LA PIETRA:

- If transferring from a Hawaii public school, please notify your child's current school that you have enrolled your daughter at La Pietra-Hawaii School for Girls as soon as possible. They will prepare a Certificate of Release form which allows the transfer of her school records to La Pietra. Most public schools will hand-deliver (not mail) the packet to the parent at the end of the school year. Please drop off the packet to La Pietra as soon as possible. Once we receive the packet, we will need a parent signature to request release of student records from her previous school.
- If transferring from a Hawaii private school, please obtain a Student Release Form from your child's school. The form then needs to be completed by the parent and delivered or mailed to La Pietra-Hawaii School for Girls. Once La Pietra receives the form, then we will request for student records to be mailed from her previous school.

PRE-ORDER LUNCH FOR AUGUST BY 3:00 PM, JULY 19, 2019:

- Pre-order monthly lunches. We have partnered with Kapiolani Community College Culinary Arts Program to provide school lunches for our students during the school year. To order lunch for August, form and payment must be turned in to our main office by 3:00 pm on Friday, July 19. No late payments will be taken. Each month, we will post our next month's lunch form in our Daily Bulletin and La Pietra website, parent portal. Please submit form and payment by the indicated deadline. No late payments will be taken. August lunch form will be available in July.

TUITION PAYMENT DUE JULY 31, 2019:

- Submit tuition payment by July 31, 2019. An email with your tuition statement will be sent at the beginning of July.

PURCHASES AND OTHER ITEMS TO DO PRIOR TO 1<sup>ST</sup> DAY OF SCHOOL:

- Order textbooks from the MBS Direct online bookstore, which opens July 1, 2019. Students schedules will be available around July 3, 2019 in your My BackPack account.
- Purchase school supplies. Gently used supplies may be used.
- Purchase school uniforms from our new vendor, Kula Threads. Students are required to be dressed in La Pietra approved school uniforms.
- Register for the New Student Orientation. *New students and families only.*
- Submit Campus Parking application, documents and payment, *if applicable.*
- Check out the Summer Reading. Read at least one book from the Summer Reading list, *for middle school students.*

