



2933 Poni Moi Road, Honolulu HI 96815

2019-20 CAMPUS USE RATE SCHEDULE

We are pleased to offer our beautiful campus facilities to the community for private events and functions, as our school schedule permits. Our unique Italian-inspired architecture and tranquil location with ocean views on the slopes of Diamond Head create an elegant setting.

Reservation forms must be completed and fees paid before scheduling will be confirmed. Questions should be directed to the La Pietra Campus Use Coordinator, Dawn Ijiri at dijiri@lapietra.edu or by phone, (808) 922-2744 ext. 102.

Private Events

Rental Timeframe (Hours)	Guest Count	Rate
1 – 4	Under 100	\$2,500 (Base rate)
	100+	\$3,500 (Base rate)
Each additional hour (5+)	Under 100	Base rate + \$600/hour
	100+	Base rate + \$750/hour

Includes use of the Julia Brown Courtyard, Fountain Courtyard, Great Lawn, Courtyard kitchen, parking lot and Courtyard restrooms. The rental timeframe begins when the first person comes on campus and ends when the last one leaves. A member of the school staff will remain on campus for the duration of all events for **building** security and consultation. We require a professionally licensed planner for all events with over 100 guests. The planner will be in contact with our school staff member to ensure our campus use guidelines are respected and upheld. Requirements include valet service for events requiring parking of more than 50 cars; one to two special duty police officers (depending on guest count) and a separately arranged trash pickup coordinated through the Client’s professional event planner for events with over 200 guests. The Client is responsible for all set-up and break-down/cleanup. Approvals of all events will be at the discretion of the school administration.

Wedding or Family Photos/Videography 90-minute session - \$600

Scheduled on a space and time available basis. Generally scheduled on weekdays; \$100 gate fee may be applicable if scheduled outside of normal campus hours. Call (808) 922-2744 to schedule a date.

Commercial Photography/Major Productions \$300 per hour

Project must be approved in advance. Approvals will be at the discretion of the school administration.

Parking Lot Rental ONLY (not applicable to on-site rentals) \$100 per hour – ONLY available to valet companies

La Pietra has space for 150 cars with valet parkers. Parking on grass is never allowed, and a separate fee may be charged to unlock and lock the gate.